Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2014-20[21][2]
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[3] (email, phone)	Website (eg. of the course catalogue)
University of Algarve	P FARO02	**Sofia Nunes**, E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003	www.ualg.pt
University of Applied Sciences in Nysa, Poland ul. Armii Krajowej 7 48-300 Nysa, Poland www.pwsz.nysa.pl	PL NYSA01	Anna Opałka, M.Sc. Head of the External Relation Department & International Cooperation Office ul. Chodowieckiego 4, 48-300 Nysa, Poland Tel: +48 77 409 08 62 (56) Fax: +48 77 409 11 59 mail:bwm@pwsz.nysa.pl	Web: http://www.bwm.pwsz.nysa.pl

1 Inter-institutional agreements can be signed by two or more higher education Institutions

2 Higher Education Institutions have to agree on the period of validity of this agreement

3 Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers[4] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	*Study cycle [short cycle, 1st, 2nd or 3rd]* *	Number of student mobility periods	
					Student Mobility for Studies *[total number of months of the study periods or average duration*]*	*Student Mobility for Traineeships* *
P FARO02 PL NYSA 01	PL NYSA 01 P FARO02	72 723 541	Medical Sciences Nursing and caring Food processing	1 st	3x5 (15 months)	2 students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	Number of staff mobility periods	
				Staff Mobility for Teaching *[total number of days of teaching periods or average duration *]*	*Staff Mobility for Training* *
P FARO02 PL NYSA 01	PL NYSA 01 P FARO02	72 723 541	Medical Sciences Nursing and caring Food processing	2 (min.5 days, 8 teaching hours each)	3 (min.2 days)

4 Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:* http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx*)*

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[5]	
				Student Mobility for Studies *[Minimum recommended level: B1]*	Staff Mobility for Teaching *[Minimum recommended level: B2]*
P FARO02	PL NYSA 01	Portuguese	English	English B1	English B2
PL NYSA01	P FARO02	English	English	English:min.B1	English; min. B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Additional requirements

At the University of Applied Sciences in Nysa

Students' application for an international mobility at University of Applied Sciences in Nysa is only possible by use of the online application form available on website www.erasmus.pwsz.nysa.pl The following documents must be enclosed and sent by airmail to IRO, together with the printed and signed online application form:

- Learning Agreement containing planned course units in our institution. The Learning Agreement may be modified after arrival and discussion with the academic coordinator.
- the Transcripts of Records obtained in previous years of study at home university
- Confirmation of English Language Competences

More adaptation day for all incomings students is obligatory. Information about it and other additional information students can find here: http://www.pwsz.nysa.pl/index.php?p=25
Furthermore the University of Applied Sciences in Nysa organizes Intensive Polish Language Course for foreigners, more information:
http://www.pwsz.nysa.pl/index.php?p=25,224,0,0,-1,237

For staff mobility, the "Individual teaching programme" or "Individual Training program" form duly filled in and signed by home university should be sent to IRO.

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5 For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

Also staff should fill in the on-line application form available on website www.erasmus.pwsz.nysa.pl and send as attachment to the individual programmme.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P FARO02	31st May	31st October
PL NYSA01	30 June	30 November

[to be adapted in case of a trimester system]*

. The receiving institution will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

   This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

At the University of Applied Sciences in Nysa

International Grade	Polish Grade	Definition
A	5.0	Very good = "5" or "bdb"
B	4.5	Good Plus = "+4" or "db+"
C	4.0	Good = "4" or "db"
D	3.5	Satisfactory = "+3" or "dst+"
E	3.0	Sufficient = "3" or "dst"
FX	2.0	Unsatisfactory (fail) = "2" or "ndst"
F		

At the University of Algarve

Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/coming-0
PL NYSA01	International Cooperation Office	http://www.pwsz.nysa.pl/index.php?p=25

	e-mail: bwm@pwsz.nysa.pl tel. +48 77409 08 56	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/insurance-0
PL NYSA01	International Cooperation Office e-mail: bwm@pwsz.nysa.pl tel. +48 77409 08 56	http://www.pwsz.nysa.pl/index.php?p=25

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/accommodation-0
PL NYSA01	International Cooperation Office e-mail: bwm@pwsz.nysa.pl tel. +48 77409 08 56	http://www.pwsz.nysa.pl/index.php?p=25

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[6]
P FARO02	Prof. Doutor Tomasz Boski,Vice-rector	03/03/2014	
PL NYSA 01	Rector, prof.dr.hab.eng. Zofia Wilimowska	14/03/2014	

6 Scanned signatures are accepted