



Dear Student,

We are very happy to welcome you in Portugal!

Important documents

Learning Agreement:

If you wish to make any **changes** to the *Learning Agreement*, you have **TWO weeks after class beginning** to bring a copy of your Learning Agreement (LA), filled in “During The Mobility” with changes you pretend to do.

Assessment:

Subjects taken at ESGHT are assessed in the following way:

- During the semester, **assessment** takes place. This varies slightly from subject to subject, but generally involves a **written assignment**, sometimes with an oral presentation of the work, which is generally undertaken individually or in small groups. Also, a **test** is given on the material taught in the classroom, usually towards the end of the semester.
- Students are then given an overall grade (known as the **nota de frequência**), which is the result of a pre-determined calculation based on the results of the assessment tasks. The grades are given on a scale of 0 – 20.
- If **grade of 12 or more is obtained**, the student **does not have to take the final exam and this grade is considered as final**.
- If the **nota de frequência** is below 12, **the student must take an exam** at the end of the semester, when classes have already finished (the dates of the exams are on the exam calendar and cannot be changed). The final grade is then calculated as follows:
40% - nota de frequência
60% - exam grade
Following the exam, a final grade of 10 or more is considered a pass.
- If you do not pass the first exam (**época normal**) you can take another exam (**época de recurso**).
- If you wish to improve your grade you can take the **exame de melhoria**, during the exam period.
- All teaching staff are available for individual consultation / support.

In case of any doubt, contact me and/or your teachers. Don't wait until the end of the semester.

If you need information about registration, insurance, residence or any other practical matters, please contact: Mobility Office/Erasmus (international@ualg.pt).

Calendar 2019/2020

Beginning Classes of 1st semester	16/09/2019
End of classes of 1 st semester	20/12/2019
Exams - Épocas normal e de recurso	06/01/2020 a 01/02/2020
End of the 1st semester	01/02/2020
Beginning Classes of 2st semester	03/02/2020
End of classes of 2 st semester	26/05/2020
Exams - Épocas normal e de recurso	01/06/2020 a 27/06/2020
End of the 2st semester	27/06/2020
Pausas letivas	
Academic Day	24/09/2019
Christmas Holiday	22/12/2019 a 05/01/2020
Carnival Holiday	24/02/2020 a 25/02/2020
Easter Holiday	06/04/2020 a 12/04/2020
Academic Week	04/05/2020 a 09/05/2020

Please do not hesitate to contact me if you have any questions or need some advice.

Kind regards,

Paula Serdeira Azevedo (pscorreia@ualg.pt)

Mobility Coordinator- ESGHT